

Step 1 Double Click on the Container Import Utility – This is found in the Export-It folder on your Desktop

This is a screenshot of a Windows-style dialog box titled 'Export-It RFP Container & Seal CSV file Import'. The dialog has a light gray background and standard window controls (minimize, maximize, close) in the top right corner. It contains several input fields: 'Local Path' is set to 'F:\EXPORTIT'; 'Current Action' is an empty text box; 'RFP/SEW Reference' is an empty text box with a browse button (...); 'RFP/SEW Line Item' is an empty text box with a browse button (...); and 'File Name to import' is an empty text box with a browse button (...). There is a checkbox labeled 'Ignore First import line' which is currently unchecked. At the bottom right, there are two buttons: 'Import' and 'Cancel'.

Step 2 Now select the RFP/SEW from the RFP/SEW reference field – click on OK

This is a second screenshot of the same 'Export-It RFP Container & Seal CSV file Import' dialog box. In this state, the 'RFP/SEW Reference' field now contains the text 'MY CONTAINER IMPORT RFP'. The 'File Name to import' field is still empty. The 'Ignore First import line' checkbox remains unchecked. The 'Import' and 'Cancel' buttons are still present at the bottom right.

**Step 3** Now select the RFP/SEW Line number from the RFP/SEW line item field – click on OK

**Export-It RFP Container & Seal CSV file Import**

Local Path:F:\EXPORTIT

Current Action:

RFP/SEW Reference: MY CONTAINER IMPORT RFP RFP/SEW Line Item:

File Name to import:

☐ Ignore First import line

Import Cancel

No...	Packs	Type	Net Quantity	Units	Imp Net Qty	Units	Official Product Description
1	0		0.0000		0.0000		

OK Cancel Search...

Step 4 Now select the Containers Excel CSV file using the browse button – click on OPEN

**Select a File to import Container Details into Export-It RFP/SEWs**

Look in:

My\_RFP\_csv.csv

File name:

Files of type:

**Open** **Cancel**

Step 5 On the Screen below you will see a listing of the container and seal numbers ready to be imported now click on the Import button.

Export-It RFP Container & Seal CSV file Import

Local Path:F:\EXPORTIT

Current Action:

RFP/SEW Reference: MY CONTAINER IMPORT RFP RFP/SEW Line Item: 1

File Name to import: C:\containers\My\_RFP\_csv.csv

☐ Ignore First import line

Import Cancel

UESU2298952,1234567  
FCIU3666346,1234567  
EMCU3360950,1234567  
FCIU3407406,1234567  
FCIU3440580,1234567  
IPXU3369707,1234567  
DFSU2163926,1234567  
IPXU2139741,1234567  
FCIU2197096,1234567  
FCIU3568817,1234567

Step 6 On the Screen below you will see a listing of the container and seal numbers imported. If you want to import the same details into another line item then repeat Steps 3 – 5 again.

Export-It RFP Container & Seal CSV file Import

Local Path:F:\EXPORTIT

Current Action: Finished! Read 11 containers into RFP!

RFP/SEW Reference: MY CONTAINER IMPORT RFP RFP/SEW Line Item: 1

File Name to import: C:\containers\My\_RFP\_csv.csv

☐ Ignore First import line

Import Cancel

UESU2298952,1234567  
FCIU3666346,1234567  
EMCU3360950,1234567  
FCIU3407406,1234567  
FCIU3440580,1234567  
IPXU3369707,1234567  
DFSU2163926,1234567  
IPXU2139741,1234567  
FCIU2197096,1234567  
FCIU3568817,1234567

- Step 7 After closing the Container Import Utility go into the RFP and check Container and Seal number details for each line item – now that was easy wasn't it?

RFP Processing v1-26a1.1

Lodge RFP Clone Reports Tables EXDOC Reply Special Commis Window Help File

Request for Permit or RFP/SLW - Entry and Change

RFP Header:

Exporter Reference: MY CONTAINER IMPORT RFP EPN Number:

RFP Number: Status: NULL at 31/12/2008 0054 with 1 line items

RFP Header Line Items

Product Quantity etc More Detail More Grain/Horticulture SEWEExtra Detail Details Line Item 1 of 1

More Line Item Details:

Durability Start: End Date: Sailing Date:

Label Approval: Marks:

Packing & Freezing Establishment & Catcher Vessel Details:

Packing Est: Start Date: End Date:

Freezing Est: Start Date: End Date:

Catcher Vessel: Start Date: End Date:

Processing/Manufacturing Details:

Estab ID: Start Date: End Date:

Additional Packing Details:

Estab ID: Start Date: End Date:

Loadout Details:

Estab ID: Start Date: End Date:

Storage Details:

Estab ID: Start Date: End Date:

Container/Seal numbers & Dairy ONLY - IMAI Certificate Details:

Container Num	Seal Number	NET Wght	GROSS Wght	Serial Num	Invoice Num	Inv Date	Quota Yr	Product Description
FCU13668817	1234567	0.000	0.000					
FCU2197086	1234567	0.000	0.000					
IPXU2133741	1234567	0.000	0.000					
DFSU2163906	1234567	0.000	0.000					

Start Sysob... RFP Pm... Sysob... Export... Export... Docume... Unded...

10:16